

Notes from Hybrid/Blended Committee Meeting: Monday, September 27, 2010 @ 3:30 in room 608

Attendees

Kristin Bivens, Margarita Chavez, Betty Harris, Amelia Lopez, Gitte Maronde, Matt Usner, Farah Movahedzadeh

Agenda Items

1. **Committee Name:** As a follow-up to committee email discussion, those present debated rationale for switching committee name to “Blended Learning Committee,” with the hope that “hybrid” will eventually be phased out of HWC lingo and be replaced with “blended” to minimize student confusion. Gitte pointed out that switching names now may actually increase student confusion, given that “hybrid” has been in use for several years now. A majority of committee members in attendance agreed to renaming the committee the Hybrid/Blended Committee for now, with the understanding that the topic will be revisited next semester.
2. **Committee Mission Statement:** Matt shared draft of committee mission statement that was originally drafted by Jennifer Armendarez during Spring 2010 semester. A majority of committee members in attendance approved the language of the statement, and Matt volunteered to send it to all committee members for feedback.
3. **“Hybrid Learning: Instructional and Institutional Implementation” Presentation:** Matt inquired about the easiest way to duplicate this conference CD, which was purchased last semester with Strategic Planning money. Matt said he would contact OIT to inquire about a shared-drive option, but expressed his willingness to burn copies for anyone interested.
4. **Roosevelt University's Certificate in Online Learning:** Matt shared a handout that was given to him by Donyel Williams, which announces RU's new graduate certificate program in online teaching. Committee members asked if CCC will subsidize any tuition costs of the program. Matt said he would contact Donyel Williams and/or John Hader for an answer. (**Update:** Matt emailed both of them but hasn't yet heard back.)
5. **HWC Faculty Requirements for Teaching Hybrid/Blended Courses:** Matt informed the committee members present that Donyel Williams had recently sent John Metoyer's draft of requirements from Spring 2010 to Department Chairs for feedback. (**Update:** As of 10/4, according to Matt, Donyel has received replies from only one Chair.) Committee members expressed concerns over the ongoing discussions about revising the original 2007 faculty requirements, which stated that faculty must complete the *Online Learning: An Overview* course only. Matt expressed concern that a lack of clearly stated faculty guidelines is inhibiting the growth of new hybrid/blended courses at the college. Matt said he would speak to Donyel to see if dialogue between administration and Faculty Council can be sped up to resolve this matter. (**Update:** In a conversation with Donyel Williams and John Hader on Tuesday, September 28th, both administrators indicated to Matt that requirements for faculty teaching new hybrid/blended courses at HWC should be the same as faculty teaching for CDL, which

means faculty would be required to complete three ION courses: *Online Learning: An Overview*, *Instructional Design for Online Course*, and *Student Assessment for Online Courses*.)

6. **Committee Projects for Fall 2010 Semester:** Matt proposed that the committee design a student evaluation form unique to hybrid/blended courses. No additional projects were suggested.

Adjournment

Meeting adjourned at approximately 4:35

Next Meeting

Monday, October 25th at 3:30 PM in room 608